

Research Publication Policy

1. Purpose

The Publication Policy outlines the guidelines and principles for the publication and dissemination of research findings within the purview of the Office of Research, innovation and Commercialization. It aims to promote responsible and ethical publication practices, ensure the integrity and quality of research publications, and maximize the impact and visibility of research outcomes.

2. Scope

This policy applies to all research projects and activities conducted under the auspices of the Research Advisory committee, including faculty members, students, and collaborating researchers.

3. Publication Guidelines

3.1 Responsible Authorship:

- a. Researchers should adhere to the guidelines set by the International Committee of Medical Journal Editors (ICMJE) or the relevant publishing body for authorship criteria.
- b. All individuals who have made significant contributions to the research should be listed as authors, while others should be acknowledged appropriately.

3.2 Publication Ethics:

- a. Researchers should adhere to ethical standards in publishing, including the avoidance of plagiarism, fabrication, falsification, or any other unethical practices.
- b. Proper citation and acknowledgment of previously published work should be ensured.

3.3 Selection of Publishing Outlets:

- a. Researchers should choose reputable, peer-reviewed journals, conferences, or other appropriate channels for publication based on the relevance, scope, and quality of the research.
- b. Open access and accessibility of research publications should be considered to maximize dissemination and knowledge sharing.

3.4 Review Process:

- a. Researchers should comply with the review process of the selected publication outlets, including the submission of research manuscripts for peer review.

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- b. Addressing reviewers' comments and suggestions should be done in a timely and respectful manner to improve the quality of the manuscript.

3.5 Intellectual Property Rights:

- a. Researchers should respect intellectual property rights and copyright laws.
- b. Proper attribution, permissions, and licensing should be ensured when using copyrighted material in research publications.

3.6 Data sharing and Reproducibility:

- a. Researchers are encouraged to share research data, methods, and materials to facilitate reproducibility and transparency of research findings.
- b. Data sharing should comply with relevant privacy and confidentiality requirements and follow appropriate data sharing agreements or repositories.

4. Authorship Disputes and Misconduct:

- a. The Research Advisory Committee shall provide guidance and support in resolving authorship disputes or allegations of research misconduct related to publication activities.
- b. Investigations, when necessary, should be conducted following established procedures and guidelines.

5. Reporting and Dissemination Support:

- a. Researchers are encouraged to report their research outcomes to the Research Advisory Committee for monitoring, evaluation, and support.
- b. The committee may provide resources, guidance, and opportunities for dissemination through scientific conferences, workshops, or other relevant platforms.

6. Compliance and Monitoring

- a. The Research Advisory Committee shall ensure compliance with this Publication Policy through regular monitoring, audits, and adherence to ethical publication practices.
- b. Non-compliance with publication guidelines may result in corrective actions or restrictions on future publication activities.

7. Review and Updates

This Publication Policy shall be periodically reviewed, updated, and communicated to all relevant stakeholders to reflect changes in publication practices, ethical standards, and emerging trends.