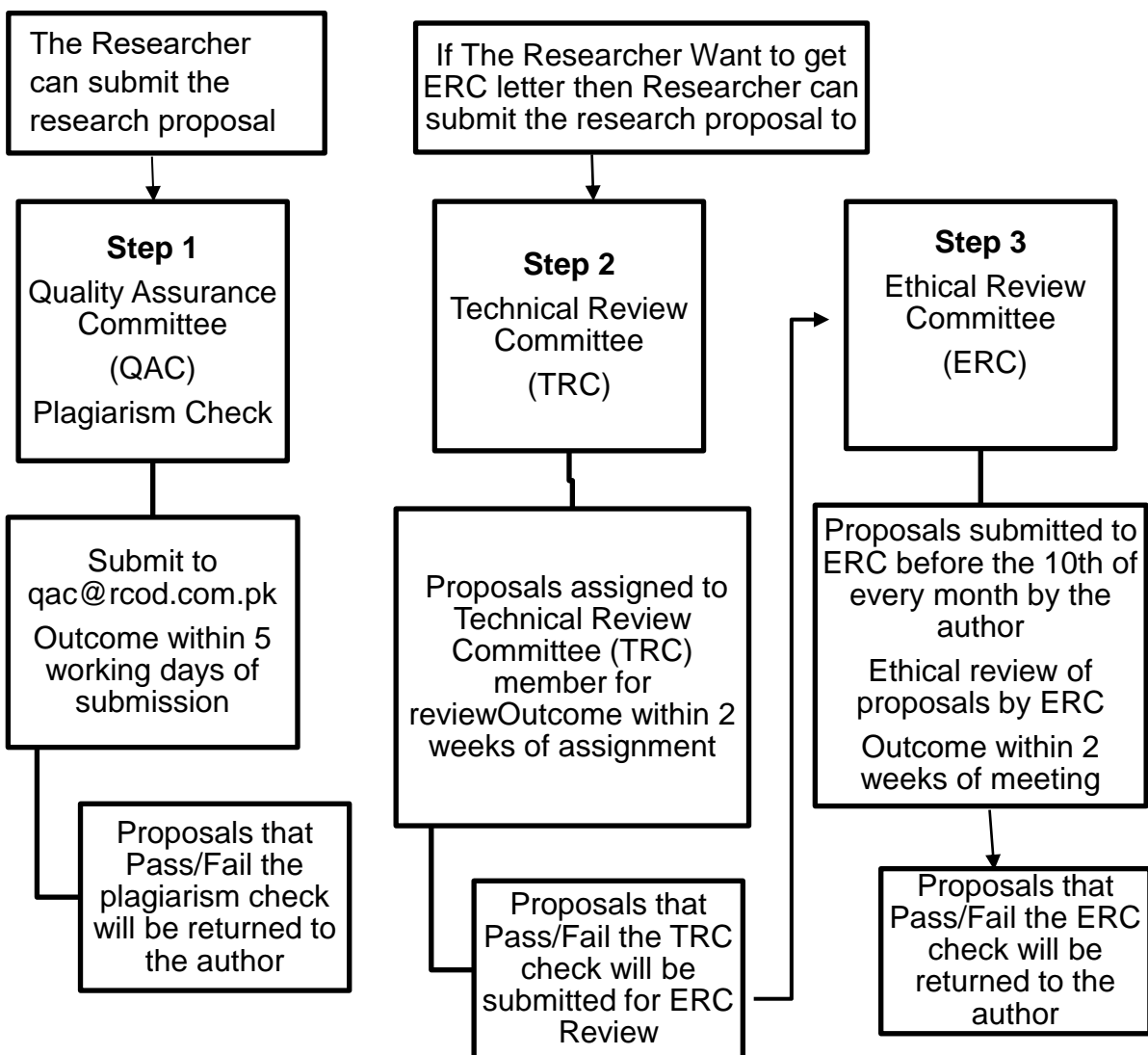**Research and Development Cell**

Process of Research Article Submission (Workflow)

The researchers shall submit the manuscripts for the plagiarism check to QAC. If Researcher need Ethical

Approval then the process will be followed as the workflow mentioned below.

The Researcher can submit the research proposal	If The Researcher Want to get ERC letter then Researcher can submit the research proposal to	
Step 1 Quality Assurance Committee (QAC) Plagiarism Check	**Step 2** Technical Review Committee (TRC)	**Step 3** Ethical Review Committee (ERC)
Submit to qac@rcod.com.pk Outcome within 5 working days of submission	Proposals assigned to Technical Review Committee (TRC) member for reviewOutcome within 2 weeks of assignment	Proposals submitted to ERC before the 10th of every month by the author Ethical review of proposals by ERC Outcome within 2 weeks of meeting
Proposals that Pass/Fail the plagiarism check will be returned to the author	Proposals that Pass/Fail the TRC check will be submitted for ERC Review	Proposals that Pass/Fail the ERC check will be returned to the author

Please submit only the soft copy (Word document). Hard copies will not be entertained.
For queries and status updates:
R & D office
Director R&D (Old Gate # 10, Ranger HQ, Harbanspura Rd ‹near Jora Pull, Cantt, Lahore, Punjab)
No. 102/RCoD/ 134a Dated:6th August, 2024