

RAHBAR COLLEGE OF DENTISTRY
TERMS OF REFERENCE (TOR) FOR ACADEMIC COUNCIL



**RAHBAR COLLEGE
OF DENTISTRY**

**PRINCIPAL
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The guidelines outlining the role and functions of an Academic Council are as follows:

1. Governance

- **Governance:** Academic Council act as a governing body.
- **Promote Inclusivity:** Ensure diverse perspectives are considered in decision-making processes.

2. Mission and Vision Development

- **Contribute to Strategic Goals:** Help shape the institution's academic vision and strategic goals.
- **Align Academic Programs:** Ensure that academic programs and initiatives align with the institution's overall mission and strategic plan.

3. Curriculum

- Review and approve changes forwarded by Institutional curriculum committee to curriculum, course content/objectives, and teaching methodologies in accordance to the affiliated university.

4. Policy Development and Oversight

- **Formulate Academic Policies:** Review, revise and approve policies related to academic programs, assessment standards, and student conduct.
- **Approve Academic Programs:** Approve new programs and courses. Ensure they align with institutional goals and accreditation requirements.

5. Quality Assurance

- **Ensure Academic Standards:** Monitor and uphold the quality of education and academic standards within the institution.
- **Accreditation Compliance:** Ensure that programs and courses meet the standards set by accrediting bodies and regulatory agencies.
- **Evaluate Performance:** Oversee mechanisms for evaluating the performance of academic programs, faculty, and students.

6. Academic Integrity and Ethics

- **Promote Integrity:** Enforce policies related to academic integrity and ethical behavior.
- **Handle Academic Misconduct:** Oversee procedures for addressing allegations of academic misconduct.

7. Selection & Induction of Trainees/Supervisor

- Establish the selection criteria for tests and interviews to evaluate and induct trainees/ students into clinical disciplines of Dentistry.
- Suggest the criteria for determining the eligibility of trainers and supervisors in the clinical disciplines of Dentistry.

8. Support and Development

- **Faculty Development:** Support faculty development initiatives and professional growth opportunities.
- **Student Support:** Ensure academic policies support student success and address student needs effectively.

9. Research and Innovation:

- **Promote Research:** Encourage research activities and innovation within the college, supporting faculty and students in their research endeavors.

10. Communication and Transparency

- **Ensure Transparency:** Maintain transparency in decision-making processes and communicate effectively with all stakeholders.
- **Report Findings:** Provide regular reports on academic affairs and decisions to the institution's broader community.

These guidelines ensure that an Academic Council effectively contributes to the overall governance and quality of an educational institution, supporting its mission to provide high-quality education and foster academic excellence. The frequency of the Academic Council meetings is as per need.