

Policy For Disciplinary Action Against Students (RCoD)



**RAHBAR COLLEGE
OF DENTISTRY**

**PRINCIPAL
PROF. DR. MUHAMMAD NASIR SALEEM
RAHBAR COLLEGE OF DENTISTRY**

No.102/RCoD/P/85 Dated: 22 July 2024

To: Director Admin

Info: Medical Branch

Prof. Dr. Muhammad Nasir Saleem
BDS (Hons), FCPS, MSc, ICMT,
FDS RCPSG, PhD (Scholar),
Principal
HOD Operative Dentistry,
Rahbar College of Dentistry, Lahore

POLICY FOR DISCIPLINARY ACTION AGAINST STUDENTS

(Rahbar College of Dentistry)

Introduction:

The purpose of the disciplinary policy and procedure is to set and maintain standards of conduct within the college, and in doing so, ensure that all students are treated fairly and consistently. It is designed to help and encourage all students to achieve and maintain satisfactory standards of conduct.

The disciplinary procedure is normally only used where other interventions have failed to produce the required improvement or when the conduct matter is sufficiently serious to require immediate formal action.

Disciplinary Committee:

The college Disciplinary Committee keeps effective watch over maintenance of discipline and enforces the code of conduct in routine daily matters. A team nominated by the Principal, will comprise the committee. In cases of any breach of discipline, the decision taken by the Principal will be final and can't be challenged. The committee will meet on quarterly / required basis.

Composition of the committee will be as under;

President: - Principal / Dean, RCoD (Prof. Dr. Muhammad Nasir Saleem)

Members: -

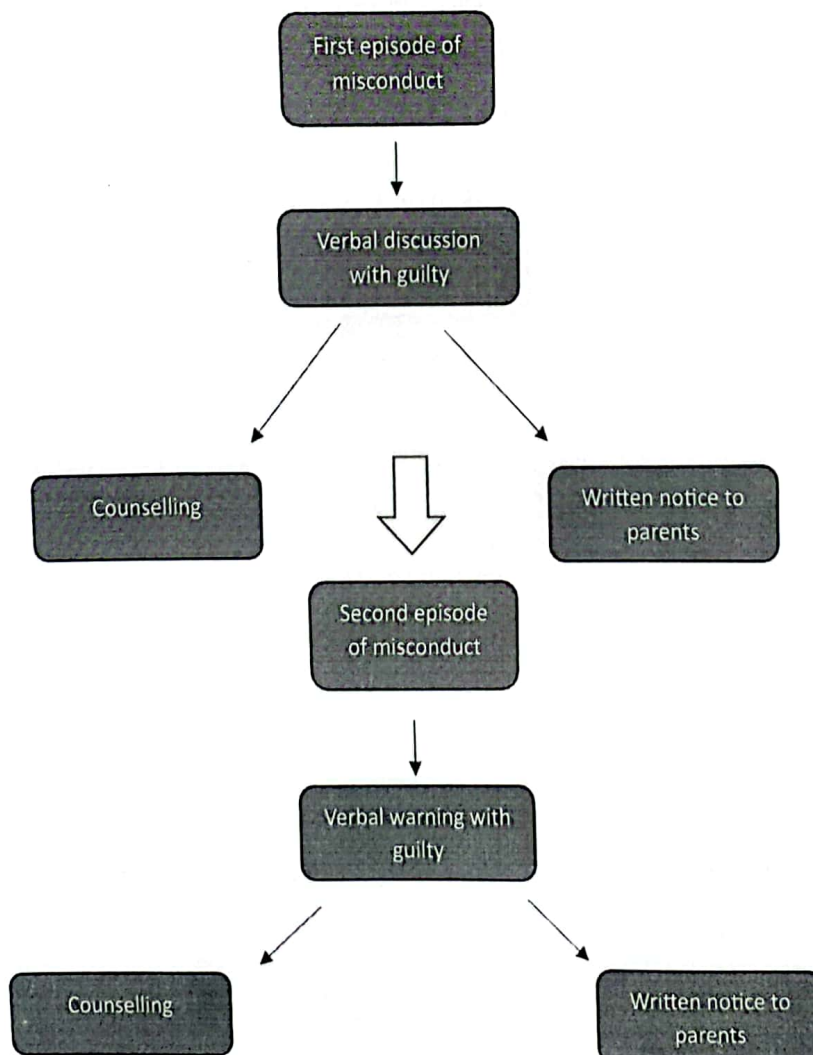
- (1) HOD Prosthodontics (Prof. Dr. Hina Zafar Raja)
- (2) HOD Oral Pathology (Dr. Muhammad Behzad Salahuddin)
- (3) HOD Behavioral Sciences
- (4) HOD Dental and Medical Education
- (5) AD Student Affairs

Proceedings

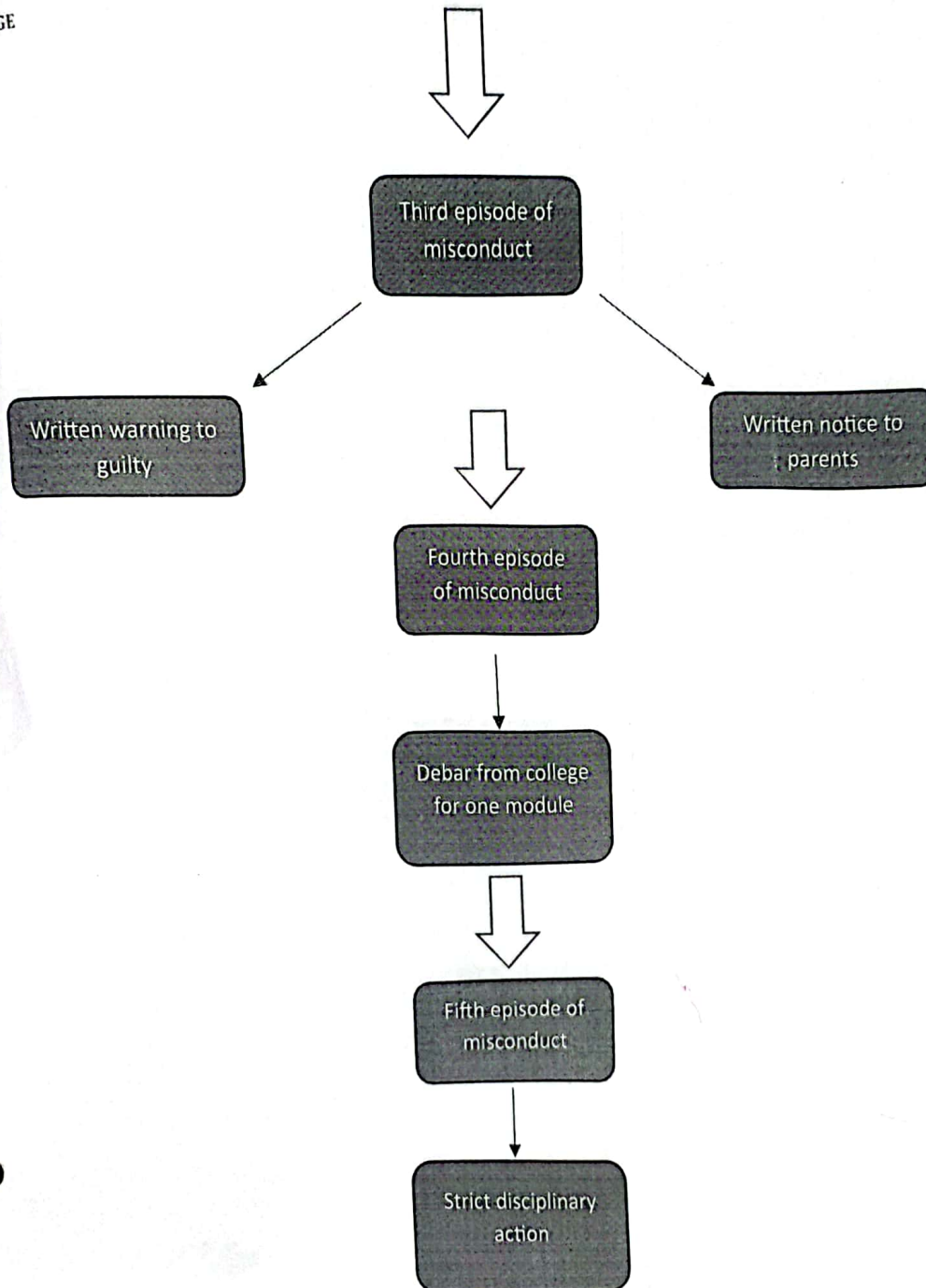
1. Notice shall be served to the accused, with evidence of breach of code of conduct when applicable.
2. The accused shall be provided an opportunity to respond in writing against the allegations with any evidence to support his / her claims.
3. The accused shall be provided with an opportunity of personal hearing by the committee.
4. The decision of the committee shall be communicated in writing.
5. There shall be an opportunity for appeal against decision to the Principal that can be availed once.
6. Decision on appeal by the Principal shall be final.

Penalty

Various penalties may be awarded by the committee according to the nature and degree of violation of rules by the students will be as under: –

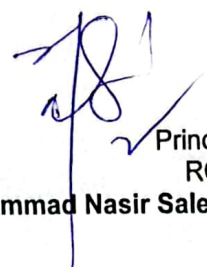


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The recommendation of committee will be put up to Principal / Chief Executive for final approval.

No.102/RCoD/ dated 19 July 2024


Principal
RCoD
(Prof. Dr. Muhammad Nasir Saleem)

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