

Health and Safety Policy for Faculty



**RAHBAR COLLEGE
OF DENTISTRY**

**PRINCIPAL
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RAHBAR COLLEGE OF DENTISTRY**

No.102/RCoD/P-128 Dated: 6 Aug 2024

To: Director Admin

Info: Medical Branch

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OF DENTISTRY**

Health and Safety Policy for Faculty **RAHBAR COLLEGE OF DENTISTRY**

Rahbar College of Dentistry is dedicated to ensuring the health and safety of its faculty members by implementing comprehensive safety measures, adhering to legal requirements, and fostering a culture of safety and well-being.

Scope

- This policy applies to all faculty members, including full-time, part-time, and adjunct staff, as well as visiting professors and researchers.

Responsibilities

- College Administration:
 - Ensure the implementation and maintenance of this policy.
 - Allocate resources for health and safety training and equipment.
 - Regularly review and update the policy in line with legal requirements and best practices.
- Department Heads
 - Ensure faculty members are informed of and comply with this policy.
 - Conduct regular safety inspections and address any issues promptly.
 - Report safety concerns and incidents to college administration.
- Faculty Members:
 - Adhere to all safety guidelines and procedures.
 - Report hazards, accidents, and unsafe conditions to their department head or safety officer.
 - Participate in required health and safety training sessions.

Standard Operating Procedures (SOPs) for Health and Safety Policy for Faculty at Rahbar

College of Dentistry:

1. Health and Safety Training:

Faculty must complete mandatory health and safety training sessions. Training will include :

- Emergency procedures,
- First aid,
- Proper use of personal protective equipment (PPE)

2. Workspace Safety:

- Maintain a clutter-free and organized workspace to minimize hazards
- Report any unsafe conditions or equipment malfunctions immediately
- Refer to Fire safety plan available at the website

3. Personal Protective Equipment (PPE):

- Faculty must use PPE as required, particularly in laboratories or clinical settings.
- Ensure proper use, maintenance, and disposal of PPE
- Refer to Chemical Spill Policy available at the website for details of PPE list

4. Health Monitoring:

- Faculty should undergo regular health check-ups as per institutional requirements.
- Report any health issues or symptoms related to workplace exposure to the medical office.
- Faculty Vaccination record

5. Incident Reporting:

- Report any accidents, injuries, or near-misses to the designated safety officer.
- Follow up with incident investigations and implement recommended corrective actions.
- Refer to chemical spill policy available at the website for details

6. Compliance with Regulations:

- Adhere to all relevant local, state, and national health and safety regulations and guidelines.
- Stay updated on any changes to health and safety policies or procedures.
- Refer to Code of conduct policy available at the website for details

7. Mental Health Support:

- Dr. Amir is available at the Student Counseling Cell at Rahbar College of Dentistry to provide mental health support. His role includes not only providing support but also ensuring that faculty are aware of and can utilize the mental health resources available to them.

8. Sanitation and Hygiene:

- Practice proper hand hygiene and use sanitizers as required.
- Ensure regular cleaning and disinfecting of personal and shared workspaces.
- Refer to Infection Control Policy at the website for details.

9. Sick Bay:

- Brig (R) Sabir Akbar Zaidi is available at the sick bay of Rahbar College of Dentistry to provide first aid to students and faculty.
- He offers immediate care for illnesses and injuries, assesses health conditions, and manages emergencies, ensuring swift and effective support when needed

10. Emergency Protocols:

- Faculty must be familiar with emergency evacuation plans and protocols.
- Regular drills are required to ensure preparedness.



Evacuation Map

